

BYLAWS FOR INLAND COUNTIES ASSOCIATION OF NEONATAL NURSES

ARTICLE I

NAME

The name of this organization shall be the Inland Counties Association of Neonatal Nurses (I.C.A.N.N.).

ARTICLE II

PURPOSE

The purpose of this I.C.A.N.N. shall be:

1. To promote the highest standards of neonatal nursing practice and education; and,
2. To assist the neonatal nurses in advancing Professional development and economic welfare.

ARTICLE III

GOALS

The goals of I.C.A.N.N. shall be to:

1. Facilitate an exchange of information between Nurses in the neonatal field via;
 - a. Five continuing education programs per year.
 - b. One daylong conference per year.
 - c. CCANN (California Chapters Association of Neonatal Nurses) Conference
2. Make available to its members a forum for continuing education; and,
3. To establish a communication network among nurses working in the neonatal field.
 - a. Networking via quarterly newsletter, e-mail, web page, and mailings.

- b. Which will include six dinner meetings per year.
- c. Five continuing education programs per year.
- d. One daylong conference per year.
- e. CCANN Conference.

ARTICLE IV

MEMBERSHIP

Section I: Membership in I.C.A.N.N. is a privilege and is contingent on concurrent membership in the NATIONAL ASSOCIATION OF NEONATAL NURSES (N.A.N.N.).

Section II: The membership of I.C.A.N.N. shall not be limited by numbers.

Section III: Membership shall consist of members as set forth by N.A.N.N. bylaws.

Section IV: A person shall be declared a member upon payment of local and national dues.

Section V: Dues shall be determined by majority of the members. Dues MAY NOT exceed national dues. Membership dues have been established as \$20.00 per year.

ARTICLE V

OFFICERS

Section I: The officers of I.C.A.N.N. shall consist of a President, President-Elect, Secretary, and Treasurer. Collectively, these officers are referred to as the Executive Committee.

Section II: The officers shall be elected by a majority of votes cast by written ballot, to serve for a term of two (2) calendar years. All officers shall take office at the January meeting immediately following their election. No Officer shall hold the same office for more than two (2) consecutive terms. The President/President-Elect is a two-year term in that the President-Elect becomes President the following year. The Treasurer and Secretary will be two (2) year positions with re-elections taking place in alternating years. Re-elections will not fall the same year unless there has been a resignation.

Section III: The duties of the officers are as follows:

- a. The President shall preside at any official meeting of I.C.A.N.N. and coordinate the work of the officers to ensure that the objectives and policies of I.C.A.N.N. are maintained and promoted.
- b. The President-Elect shall preside at the meetings in the absence of the President and coordinate the educational activities of I.C.A.N.N. during the term as President-Elect. The President-Elect shall succeed to the Presidency upon the completion of the term as President-Elect, or upon vacancy of the Office of Presidency.
- c. The Secretary shall record minutes of business meetings, conduct official correspondence of I.C.A.N.N., and be responsible for keeping the Bylaws and membership records.
- d. The Treasurer shall collect and disburse I.C.A.N.N. funds and present a statement of financial condition at each general business meeting.

Section IV: Executive Committee meetings shall be held quarterly. Meeting time and place shall be arranged by the President or his/her designee.

Section V: In the event an officer is unable to complete the term of elected office, written resignation shall be presented to a member of the Executive Committee.

Section VI: In the event of a resignation or vacancy of an office, an election shall be held at the next business meeting to fill the office for the unexpired term.

ARTICLE VI

STANDING COMMITTEES

Section I: Standing committee of the I.C.A.N.N. Chapter of N.A.N.N. is the Education Committee, Chaired by the President-Elect. The Recruitment and Retention Committee, the Community Service Committee, and the Nominating Committee will be ad hoc committees.

Section II: All Ad Hoc Committees will be formed by either Executive Committee or by action of members present at any ICANN meeting to work specific issues and special projects.

Section III: Participants in Standing/Ad Hoc Committees is on a voluntary basis and is solicited at meetings.

Section IV: Chairpersons for Ad Hoc Committees will be elected by the Committee. The Chairperson will preside over meetings and report results of committee actions to the Executive Committee or membership.

Section V: Information from Standing/Ad Hoc Committees will be reported at

regularly scheduled meetings.

ARTICLE VII

MEMBERSHIP MEETINGS

Section I: The regular meetings of I.C.A.N.N. shall be held every other month (odd numbered months) on the third (3rd) Thursday of the month.

- a. Meeting time and place shall be arranged by the President-Elect or his/her designee.
- b. Meeting sites will rotate among facilities represented in the membership.
- c. Membership meetings a business meeting and one (1) hour educational presentation.

Section II: A quorum shall consist of all members present at the meeting.

Section III: Each member present shall be entitled to one vote on matters properly placed before the committee.

ARTICLE VIII

CHAPTER FINANCES

Section I: An annual budget shall be developed by the Executive Committee and presented for approval by the membership.

Section II: Potential expenditures not included in the annual budget shall be presented to the membership and approved by a majority vote of those present prior to expenditure.

ARTICLE IX

AMENDMENTS TO THE BYLAWS

Section I: The Bylaws shall be reviewed annually.

Section II: The Bylaws may be amended at any regular business meeting of I.C.A.N.N. by a favorable vote of two-thirds (2/3) of the members present.

ARTICLE X

RULES AND PARLIAMENTARY AUTHORITY

The rules governing I.C.A.N.N. shall be decided upon by a simple majority of members present at any regular business meeting. The rules contained in the most current edition of Robert's Rules of Order shall be the parliamentary authority.

ARTICLE XII

ADOPTION

Adopted at a meeting of the Inland Counties Association of Neonatal Nurses on 19 May, 1994.

Signature of President

Signature of Secretary

Presented for annual membership approval
January 20, 2011